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Dear Councillor

ARRANGEMENTS MADE BY THE LEADER OF THE COUNCIL FOR THE DISCHARGE OF EXECUTIVE FUNCTIONS

Please find attached details of arrangements made by the Leader of the Council for the discharge of executive functions under Section 9E (2) of the Local Government Act 2000 (as amended). This involves an amendment to the Scheme of Officer Delegations relating to the delivery of apprenticeships.

Members of the public who require further information are asked to contact Kate Batty-Smith on 01304 872303 or by e-mail at kate.batty-smith@dover.gov.uk.

Yours sincerely

Democratic Support Officer

ENCL

1 **04 16 - AMENDMENT TO THE SCHEME OF OFFICER DELEGATIONS** (Pages 2-3)